

## Expectations of Senators

**Prerequisites for Appointment:** Read the information in this handout, including the expectations of Senators, and complete the application.

In order to receive consideration for appointment, you **must** complete the following:

- (1) Attend one (1) full Senate meeting to observe its proceedings
- (2) Attend one (1) Standing Committee meeting
- (3) Complete the application form
- (4) Prepare your thoughts for a presentation before the Student Senate, and be sure to include an explanation to the commonly asked questions (listed below).

Once you complete all prerequisites, you must appear before the Senate and you will be given several minutes to present yourself. **Fulfillment of pre-requisites does not guarantee appointment.**

**Tips.** Dress appropriately in business or business casual attire, and prepare your speech in advance. Senators will likely want to know, among other things:

- What interests you about Student Government?
- Realistically, what do you feel you can offer?
- Regardless of your background or involvement in other things, how do you manage your time?
- Do you understand the commitment of being a Senator?

### Student Government Standing Committees:

- 1) *Student Services:* Focuses on issues that currently affect students on and off campus and creates and organizes programs for students.
- 2) *Business and Finance:* Charged with allocating funding to registered student organizations on campus.
- 3) *Political Action:* Facilitate and improve student participation and knowledge of external issues and public affairs that affect the Student Body.

### Duties

- a) Internal Affairs Committee: Assist in training newly elected or appointed Senators on the governing documents, parliamentary procedure, and best practices within Student Government, and deliver brief oral reports, as necessary, updating the committee on any progress toward fulfilling the objectives described in their proposal to the committee director at each committee meeting;
- b) Political Action Committee: Deliver brief oral reports, as necessary, updating the committee on any progress toward fulfilling the objectives described in their proposal to the Director of Political Action at each committee meeting and collaborate with committee members to meet the committee objectives of facilitating and improving student participation and knowledge of external issues and public affairs that affect the student body;
- c) Business and Finance Committee: Attend the meetings of two different student organizations, to educate their members on funding policies, review allocation applications, review aspects of the University budget as deemed necessary, or attend a meeting of one student organization to educate their members on funding policies and attend one event funded through the Student Government allocation process;
- d) Student Services Committee: Deliver brief oral reports, as necessary, updating on the committee on any progress toward fulfilling the objectives described in their proposal to the Director of Student Services at each committee meeting and collaborate with committee members to meet the committee objectives of advocating on behalf of students on campus issues and policies, and working to enhance the student experience.

Note: The Speaker of the Senate, with consultation from Committee Chairs and the President of the Senate, shall reserve the right to excuse or reduce certain duties performed by Senators due to: unforeseen circumstances, additional student government related activities, or injury/illness.